

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**Minutes of the Meeting of  
January 7, 2016  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Mussare - Present  
Commissioner McKernan - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 APPROVE PURCHASE OF FORD 350. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase of 2016 Ford 350 with accessories from Apple Ford off of state contract in the amount of \$30,125.
- 2.2 APPROVE AGREEMENT FOR SAVIN. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreement with PCCD for SAVIN.
- 2.3 APPROVE UPDATE TO TDA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved update to table of distributions and authorizations for 2016.

2.4 TABLE POLICY 408. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), tabled the update to Policy 408 - Shift Differential - to the county's policy and procedure manual.

***Mr. McKernan recessed the Commissioners' Meeting at 10:07 a.m.***

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.

3.2 UPDATE SALARY SCHEDULE - A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (4-0), approved update to the salary schedule for 2016.

3.3 DPS - A motion by Mr. Mirabito and seconded by Mrs. Collins and passed (4-0), approved the following:  
DPS - Communications - reclassification of Daniel S. Strouse Jr. as full time Communications Special Project Manager - Pay grade 10 - \$31.63/hour effective 1/3/16, and  
DPS - Communications - reclassification of Michael J. Holdren, Sr. as full time CAD Training Coordinator/Communications - Pay grade 9 - \$28.90/hour effective 1/3/16, and  
DPS - Communications - reclassification of Scott W. Konkle as full time Telecommunicator II - Pay grade 8 - \$26.56/hour effective 1/3/16, and  
DPS - Communications - reclassification of James L. Pfleegor II as full time Telecommunicator I - Pay grade 7 - \$24.36/hour effective 1/3/16, and  
DPS - Communications - reclassification of Beth A. Baylor as full time Communications Training Coordinator - Pay grade 9 - \$25.58/hour effective 1/3/16, and  
DPS - Communications - reclassification of Jacob E. Winter as full time Telecommunicator I - Pay grade 7 - \$17.90/hour effective 1/3/16, and  
DPS - Communications - reclassification of Eugene L. Schrecongost as full time Telecommunicator II - Pay grade 8 - \$23.67/hour effective 1/3/16, and  
DPS - Communications - reclassification of Stephanie M. Andrus as full time Telecommunicator I - Pay grade 7 - \$18.75/hour effective 1/3/16, and  
DPS - Communications - reclassification of Dustin Williams as full time Telecommunicator I - Pay grade 7 - \$17.90/hour effective 1/3/16, and  
DPS - Communications - reclassification of Logan W. Laidacker as full time Telecommunicator I - Pay grade 7 - \$17.90/hour effective 1/3/16, and

DPS - Communications - reclassification of Joel B. Busbee as full time Telecommunicator I - Pay grade 7 - \$17.90/hour effective 1/3/16, and  
DPS - Communications - reclassification of Gregory S. Delany as full time Telecommunicator II - Pay grade 8 - \$20.64/hour effective 1/3/16, and  
DPS - Communications - reclassification of Richard M. Whalen as full time Telecommunicator I - Pay grade 7 - \$22.22/hour effective 1/3/16, and  
DPS - Communications - reclassification of Timothy W. Boush as full time Telecommunicator I - Pay grade 7 - \$18.07/hour effective 1/3/16, and  
DPS - Communications - reclassification of Mark T. Miller as full time Telecommunicator I - Pay grade 7 - \$19.36/hour effective 1/3/16, and  
DPS - Communications - reclassification of Benjamin C. Murray as full time Telecommunicator I - WOE - Pay grade 6 - \$16.42/hour effective 1/3/16, and  
DPS - Communications - reclassification of Ashley L. Deitrick as full time Telecommunicator I - WOE - Pay grade 6 - \$16.42/hour effective 1/3/16, and  
DPS - Communications - reclassification of Brian M. Gottschall as full time Telecommunicator I - WOE - Pay grade 6 - \$16.42/hour effective 1/3/16, and  
DPS - Communications - reclassification of Jeffrey L. Hutchins as part time Telecommunicator I - Pay grade 7 - \$16.67/hour effective 1/3/16, not to exceed 1,000 hours annually, and  
DPS - Communications - reclassification of Neal L. Winder as part time Telecommunicator I - WOE - Pay grade 7 - \$17.32/hour effective 1/3/16, not to exceed 1,000 hours annually.

3.4 RMS - A motion by Mrs. Collins and seconded by Mr. Mussare and passed (4-0), approved Kellen E. Krape as full time replacement Environmental Technician - Pay grade 7 - \$17.90/hour effective 1/19/16.\* \*Change in start date.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (4-0), adjourned the Salary Board at 10:12 a.m.

***Mr. McKernan reconvened the Commissioners' Meeting at 10:17 a.m.***

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Rachelle Abbott from STEP announced the Riverwalk Center Grand Opening Friday, January 15, 2016, and at 2:00 p.m.

Ribbon Cutting, located at 423 East Central Avenue South  
Williamsport.

**6.0 PUBLIC COMMENT**. Mr. McKernan opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport congratulated the commissioners on their election. He also expressed his concerns for traffic safety, and wanted to express his concern for improvements in outdoor recreation and suggest a need to advertise what the county has to offer.

Mr. Mirabito responded that the hotel tax dollars will be reviewed, as this is where it should be spent.

**7.0 NEXT REGULARLY SCHEDULED MEETING**. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, January 12, 2016.

**8.0 ADJOURN COMMISSIONERS' MEETING**. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:28 a.m.